



**Town of East Haddam – Department of Public Works
Winter Maintenance, Snow Removal, and Ice Control Policy**

SNOW PLOWING

Winter Storms can be trying for all involved. The support and cooperation of the Town’s residents are essential and appreciated.

1. When snowfall begins Highway personnel may apply treated sand/salt to all roadways.
2. Plowing begins when snow accumulations are more than ½ inch or forecasts indicate that it will. A maximum of 12 plow trucks may be dispatched to plow assigned routes.
3. Once snowfall has stopped plowing and treated sand/salt applications will continue until all streets have been cleared.

It is the Town’s policy when conditions allow, to plow the full width of the street curb to curb during significant snowfall. This ensures that storm water basins are obstruction free, allowing storm water and snow melt to drain thus preventing flooding and icing conditions.

DRIVEWAYS

While the Highway Department tries to minimize the amount of snow plowed into driveways, some accumulation is unavoidable.

- Clearing driveway openings is the responsibility of the property owner.
- Plow blades cannot be lifted as they pass a driveway as a mound of snow would be left in the roadway.
- Snow will be plowed into driveways during curb-to-curb plowing.
- Residents may wish to clear driveways several times during a storm or wait until plowing operations have been completed.
- Shoveling, plowing, or blowing snow into the road is not permitted per Town Ordinance 285-2.

SIDEWALKS

Property owners or occupants are responsible for keeping sidewalks adjacent to their property clean of snow and ice. Sidewalks free of snow and ice will ensure safe public walkways for school children and pedestrians and prevent anyone from having to walk in the street. Town ordinance 285-4 states “Whenever the sidewalk, or any part thereof, adjoining or fronting any building or lot of land or any street, square or public place in the Town of East Haddam shall have upon it an accumulation of snow, sleet, or ice, it shall be the duty of the owner, occupant or any person having the care of such.”

PERSONAL PROPERTY IN ROAD

Property owners or occupants are responsible for keeping roads adjacent to their property clear of vehicles, basketball hoops, goalie nets during winter weather. Personal property within the town right away are not permitted and will not be replaced, repaired or reimbursed by the town.

SAND

Sand and Salt mix is available to residents in small amounts which include 1 – 5-gallon bucket at the Entrance of the Transfer Station on Nichols Road – Residents must supply their own bucket. **DO NOT TAKE MATERIAL FROM OTHER TOWN-OWNED PROPERTIES.**

MAILBOX DAMAGE TOWN POLICY:

- The Public Works Department will investigate all complaint reports of damaged mailboxes and determine eligibility for repair or replacement.
- The Town will repair or replace mailbox/posts only where there is evidence of the plow or truck striking the mailbox/post. All mailboxes and posts replaced will be our standard replacement variety. Custom mailboxes and posts will not be replaced in-kind.
- Damaged mailboxes must be reported to the Department of Public Works within 2 weeks of the occurrence.
- The Town will not accept responsibility for mailboxes/posts which have rotted, fallen or are damaged due to the weight or force of the snow thrown by the plow.
- All mailboxes should be securely fastened to a sturdy post properly anchored in the ground at least 24” to resist the impact of plowed snow.
- In accordance with current postal guidelines, the mailbox should be at least 6-8 inches from the curb or edge of pavement to prevent contact by the snowplow itself. The height of the bottom of the mailbox should be between 41 inches and 45 inches from the road surface.

